

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of March 29, 2012
4:00pm. , Village Office**

APPROVED MINUTES

Present: Chairman Carl Albrecht; Commissioners: Roger Rowlett, Keith Watkins, Art Steneri, and Harvey Kliman; Administrator Sean Graham; Treasurer Mary Ann Henderson; Mayor Margaret Miller.

Public Present: None

Chairman Albrecht called the meeting to order at 4:00pm.

Approval of Agenda: Approved as presented

Approval of Minutes: Regular Meeting of February 21, 2012: A **motion** was made by Commissioner Kliman to accept the February 21, 2012 minutes as presented. The **motion** was seconded by Commissioner Steneri and carried

OLD BUSINESS

Security Substation: Administrator Graham reported that he received word yesterday that we have been granted a no-cost extension. Bill Verfiss continues to work on combining projects for one grant. Commissioner Kliman wants to review the Security Substation plans.

Public Relations: The survey is being worked on. Commissioner Steneri stated Clerk Scheckler can enclose the questionnaires with the utility bills. Chairman Albrecht stated Colgate may be able to make copies for us. He will discuss with Joanne Borfitz. A final survey will be emailed to Commissioners for approval. Mayor Miller stated the Trustees should review the survey as well.

NEW BUSINESS

Financial Report/Budget: Treasurer Henderson reported there was a change in the personnel salaries and distributed the new budget reflecting that. There is a new reserve account of \$12,761.00 for Airport Improvements. Current financials reflect revenues at 89% and expenses at 81%. We are entering the busy season. There are no claims to be reviewed. Commissioner Steneri asked if the April 13th, Richard Branson weekend, is expected to be busy at the Airport. Administrator Graham has not heard from anyone regarding use of the Airport. He suggested Chairman Albrecht contact Joanne Borfitz to see if Mr. Branson is expected to use the Airport.

Father's Day Pancake Breakfast/Petting Zoo: Chairman Albrecht reported that the Co-Chairs are Leslie Yacavone and Scott Mills. Chairman Albrecht will meet next week with the Co-Chairs and Lew next week at the Airport. Chairman Albrecht is concerned that the necessary details have not been considered by the new Co-Chairs and will review with them. Commissioner Steneri would also like to attend the meeting.

Wind Farm: Chairman Albrecht stated that the FAA has approved the plan. As far as the Commission is concerned, there will not be any official comment.

Eagle View Fuel Reduction Consideration: Rick Bargabos asked for a price reduction in fuel for his flight school. The Commission would like a business plan to review before a decision could be made. Mike Posson's agreement was discussed as an example of what would be entertained.

Website: Commissioner Kliman distributed some website statistics. We have gone from 25 to 50 visits per day in the past 6 weeks. Searches are coming from Google, Hamiltonny.com, and Colgate.edu. Commissioner Kliman would like Commissioners to look at website and give him ideas of what could be added.

Trails: Commissioner Kliman asked where the fence will go in relation to the trail. Part of the trail will need to be relocated at the southend of the Airport runway. The snowmobile signs have been taken down. Signage was discussed.

Wildlife: No concerns with geese and deer this year.

Next Meeting will be May 3, 2012, at 4pm, at the Village Office.

Adjournment: There being no other business to come before the Commission, Commissioner Steneri made a **motion** to adjourn. The **motion** was seconded by Commissioner Kliman and carried. The meeting was adjourned at 4:36pm

Respectfully submitted,
Kim Taranto